

BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE
UNDER DEPARTMENT OF HEALTH RESEARCH , MINISTRY OF HEALTH & FAMILY WELFARE,
GOVERNMENT OF INDIA
RAISEN BY PASS ROAD KAROND BHOPAL – 462 038 (M.P)
Phones : + 91 755-2742212-16, Fax : + 91 0755-2748309

TENDER NOTICE

Tender No: BMHRC/ES/Patient Dietary/2016-17/007

Sub:- Tender for Patient Dietary Services.

Sealed Tenders are invited from reputed, registered and licensed agencies who fulfill the eligibility criteria mentioned in tender document.

Detailed specifications, Terms and Conditions are given in the tender document which can be obtained from BMHRC, BHOPAL against payment of non refundable tender fee of Rs.1000/- for each tender document.

The tender documents may also be downloaded from the official website of BMHRC , Bhopal ,www.bmhrc.org and tender documents charges D.D. of Rs.1000/- should be sent along with earnest money otherwise application will not be considered.

The Tender documents/forms are not transferable. Offers should be submitted alongwith DD for **Rs. 1,60,000/-** (Rupees One Lac Sixty Thousand Only) drawn in favour of "Director BMHRC Bhopal " payable at Bhopal towards EMD.

Schedule of dates for Tender :

- a) Sale of tender documents for Patient Dietary Services, from **27.06.2016 to 20.07.2016.**
- b) Last date for submission of Patient Dietary Services offers **upto 02.00 p.m. On 22.07.2016.**
- c) Opening of Patient Dietary Services offers at **15.30 hrs On 22.07.2016.**

Note : All subsequent corrigendum /amendment shall be published only on website and not in press. Hence, bidders are advised to always be in touch with our said website until the tender is finally opened.

Director,BMHRC,Bhopal

BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE
UNDER DEPARTEMENT OF HEALTH RESEARCH, MINISTRY OF HEALTH & FAMILY
WELFARE,
GOVERNMENT OF INDIA

Raisen By Pass Road, Bhopal – 462038 (M.P.)
Phones : + 91 755 2742212-16 fAX : +91755 2748309

Website : www.bmhrc.org

TENDER DOCUMENT

Tender No : BMHRC/Tender/ES/Patient Dietary/2016-17/007

FOR PATIENT DIETARY SERVICES

LAST DATE & TIME

BID SUBMISSION : 22/07/2016 upto 14.00 hrs

BID OPENING : 22/07/2016 on 15.30 hrs.

TENDER DOCUMENT PRICE : Rs. 1000/- (Rs. One Thousand Only)

Signature of Bidder

Bhopal Memorial Hospital & Research Centre
Tender for Patient Dietary Services

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Tender Sr.No.
Receipt No.
Dated

**BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE
RAISEN BY PASS, KAROND BHOPAL**

INSTRUCTIONS TO BIDDER

Sub:- Tender for Patient Dietary Services

Tender No: BMHRC/Tender/ES/Patient Dietary/2016-17/007

Sealed Tenders are invited from reputed, registered and licensed agencies who fulfill the eligibility criteria and who can take on the work as mentioned below for a period of two years which can be extendable on same terms and conditions based on performance and mutual agreement for further period of six months.

1) ELIGIBILITY CRITERIA

1) The Agency should have experience for providing Patient Dietary Services for last 3 years in a Hospital of Central Govt/State Govt/Public undertaking/reputed Institute of private sector having minimum of **100** beds in each Hospital. In the experience certificate it should be clearly mentioned that concerned hospital is having not less than 100 beds.

2) The Agency should furnish self attested copies of following documents:-

- i) Copy of documentary proof mentioning the agency has the experience for providing Patient Dietary Services for last 3 years in a Hospital of Central Govt/State Govt/Public undertaking/reputed Institute of private sector having minimum of **100** beds in each Hospital and have minimum turnover of Rs. 60 Lacs per annum for the years 2012-13, 2013-14 and 2014-15 respectively.
- ii) Copy of Trade license essential for carrying out the activities under the contract.
- iii) Copy of the PAN CARD of the Proprietor/Partner/Company.
- iv) Copy of Registration under Service Tax.
- v) Balance sheet with profit and loss account **or** Annual turnover statement certified by the chartered accountant for the years 2012-13, 2013-14 & 2014-15.
- vi) Copy of Registration Certificate under Contract Labour (R & A) Act,1970 (Central).
- vii) Copy of PF & ESI registration certificate, with EPFO & ESI.

2) Detailed specifications, Terms and Conditions are given in the tender document which can be obtained from BMHRC, BHOPAL against payment of non refundable tender fee of Rs.1000/- for each tender document.

The tender documents may also be downloaded from the official website of BMHRC, [Bhopal, www.bmhrc.org](http://www.bmhrc.org) and tender documents charges of Rs. 1000/- should be sent through bank draft in name of Director, BMHRC along with Earnest money otherwise application will not be considered.

3) The tender documents / forms are not transferable.

4) Offers should be submitted alongwith D.D./Bank Guarantee For **Rs. 1,60,000/- (Rupees One Lac Sixty Thousand Only)** from any commercial bank drawn in favour of "Director, Bhopal Memorial Hospital & Research Centre" payable at Bhopal towards E.M.D. valid for one year from the scheduled date of opening of the tender.

5) Schedule of dates for Tender :

1. Sale of Tender documents for patient dietary services from **27-06-2016 To 20-07-2016.**
2. Last Date for submission of Patient Dietary Services offers **upto 02.00 p.m. on 22-07-2016.**
3. Opening of Patient Dietary Services offers at **15.30 hrs. on 22-07-2016.**

Note: All subsequent corrigendum/amendment shall be published only on website and not in press. Hence, bidders are advised to always be in touch with our said website until the tender is finally opened.

**Director
BMHRC**

GENERAL TERMS AND CONDITIONS IN RESPECT OF TENDERS FOR PATIENT DIETARY SERVICES

1. GENERAL:

The bidder is expected to examine all instructions, forms, terms and conditions and specifications in the tender document. Failure to furnish complete information as required with reference to the tender document shall result in rejection of the bid.

2. TENDER FORM :

The tender application form (**Annexure A**) and related documents along with the earnest money is to be submitted in a sealed cover superscribed "**Tender for Patient Dietary Services**" addressed to **DIRECTOR** , Bhopal Memorial Hospital & Research Centre (**BMHRC**) , **BHOPAL** and it will be dropped in the Tender Box kept for the purpose in the Admin Block of BMHRC upto 02.00 pm. on 22-07-2016 and the tenders will be opened on the same day at 03.30 p.m. in presence of bidder/their authorized persons, who may decide to be present.

The tender shall be submitted in two bid system in different sealed envelopes marked as **Technical Bid (Envelop-1)** and **Financial Bid (Envelop-2)**. The Technical Bid (Envelop-1) will be opened first and if qualifies, the financial bid (Envelop-2) of the qualified bidder shall be considered.

Details of Technical & Financial Bids is as mentioned below.

I) Envelop – 1: (Technical Bid)

EMD of Rs.**1,60,000/-** in the form of Bank Draft/Bank guarantee of any commercial bank valid for 12 months period from the date of opening of the bid in favour of **Director, Bhopal Memorial Hospital & Research Centre** payable at Bhopal along with the self attested copies of following documents shall be submitted in sealed envelop marked as technical bid.

- i) Copy of documentary proof mentioning the agency has the experience for providing Patient Dietary Services for last 3 years in a Hospital of Central Govt/State Govt/Public undertaking/reputed Institute of private sector having minimum of **100** beds in each Hospitals and have minimum turnover of Rs. 60 Lacs per annum for the years 2012-13, 2013-14 and 2014-15 respectively.
- ii) Copy of Trade license essential for carrying out the activities under the contract.
- iii) Copy of the PAN CARD of the Proprietor/Partner/Company.
- iv) Copy of Registration under Service Tax.
- v) Balance sheet with profit and loss account **or** Annual turnover statement certified by the chartered accountant for the years 2012-13, 2013-14 & 2014-15.
- vi) Copy of Registration Certificate under Contract Labour (R & A) Act,1970 (Central).
- vii) Copy of PF & ESI registration certificate, with EPFO & ESI.

II) Envelop -2 : (Financial Bid)

Price bid shall be in second envelop containing the filled up schedule of rates duly superscribed as Financial Bid

I) The bidder shall indicate in the price schedule **Annexure–E** of the tender document :-

- a) The complete price breakup of various components of goods and services along with total bid prices in each group/category of the **BMHRC's** requirements;

However the payment shall be based on the actual supplies/services approved by the BMHRC and made by the Supplier.

- b) Duties, taxes including service tax if any, paid or payable, must be mentioned separately.

- c) All the taxes imposed by Govt are reimbursable.

ii) Prices quoted by the bidder shall be fixed during the period of the contract and not subject to variation on any account except change in statutory tax levies. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

iii) All prices must be mentioned both in figures and words. The bidder must make sure that there is no discrepancy between these two.

iv) Arithmetical errors, if any, in any part of the bid will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total shall be corrected. If there is any discrepancy between the figures and words, the amount in words will be taken as correct. If the bidder does not accept the correction of errors, the bid shall be rejected.

III) The tender should be typewritten/legibly written and free from overwriting/cutting. Alteration unless legibly attested by the bidder shall disqualify the tender.

IV) The tender document alongwith all necessary relevant documents attached by the bidder shall be page numbered alongwith index indicated on the front page.

V) All pages of the tender and related papers are to be duly authenticated by bidder or authorized Signatory on behalf of bidder and affixing the seal of the firm.

VI) The bidder shall complete the tender form and the appropriate price schedule furnished in the tender documents for all the goods and services as required by the BMHRC.

3. EARNEST MONEY DEPOSIT (E.M.D) :

i) The bidder shall furnish, as part of his bid an EMD of **Rs.1,60,000/- (Rupees One Lac Sixty Thousand only)** in the form of a Bank Draft/BG from any commercial bank valid for 12 months period from the scheduled date of opening of the tender in favour of **"Director, Bhopal Memorial Hospital & Research Centre" payable at Bhopal. No interest shall be payable by BMHRC on this amount.**

ii) Unsuccessful bidder's EMD will be returned on finalization of the tender.

iii) The successful bidder's EMD will be discharged upon the bidder after signing the contract and furnishing the performance security.

- iv) The EMD shall be forfeited :
 - a) If the bidder withdraws his bid during the period of bid validity specified by the bidder on the tender form ; OR
 - b) In case of a successful bidder, if the bidder fails: To sign the contract and/or to furnish performance security.

4. SECURITY DEPOSIT

- i) Successful bidder will be required to furnish security deposit (interest free) of **Rs. 800000/- (Rupees Eight Lacs only)** or 10% of the Annual value of the contract accepted by the BMHRC which ever is more within such specified period as may be decided by the BMHRC and on failure, the offer of contract shall be cancelled without further reference and Earnest Money will be forfeited. The security deposit shall be in the form of Bank DD/Bank guarantee from any commercial bank in the prescribed form as per Annexure – 'F'.
- ii) The security deposit shall remain with BMHRC for a period of six months beyond the date of completion of contract subject to adjustment of any claim of Hospital, arising out of terms & conditions pertaining to the tender.
- iii) The security deposit shall be released on satisfactory completion of all contractual obligations.
- iv) No interest shall be payable on the security deposit

5. PERIOD OF VALIDITY OF BIDS:

- i) Bids shall remain valid for a period of one year after the date of tender opening prescribed by the BMHRC. Bid valid for a shorter period shall be rejected by the BMHRC as non responsive.
- ii) **In exceptional circumstances BMHRC may solicit the bidders consent to an extension of the period of validity. The request and the response thereto shall be made in writing. The validity of EMD provided shall also be suitably extended.**

6. BMHRC'S RIGHT TO ACCEPT OR REJECT ANY BID :

The **BMHRC** reserves the right to accept or reject any bid without assigning any reason at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for BMHRC's action.

7. SIGNING OF CONTRACT :

- i) At the same time as the **BMHRC** notifies the successful bidder that his bid has been accepted, BMHRC will send the bidder the contract form "**Annexure B**", draft of which is provided in the tender document incorporating all agreements between the parties.
- ii) Within 10 days (or within the period if and as extended by the BMHRC) of receipt of the contract form, the successful bidder shall sign and date the contract on non-judicial stamp paper of requisite denomination and return it to the BMHRC.
- iii) Cost incurred in this connection shall be borne by the contractor.

8. CONTRACT AMENDMENTS

Terms and conditions of the contract may be modified by the BMHRC without effecting the basic nature of contract. All the condition as per the tender documents will also be applicable. No variation in/or modification of the performance of the contract shall be made except by written amendment signed by the parties.

9. DURATION OF CONTRACT

The contract, if awarded, will be initially for a period of **two** years from the date of award subject to continuous satisfactory performance and on failure on this aspect by the contractor, the BMHRC reserves the right to terminate the contract. This initial period of **two years** can be extended for further period of six month based on the performance of contractor at the discretion of BMHRC on same terms and condition and mutual consent.

10. TERMS OF PAYMENTS

- i) The Hospital has presently around **350** beds and all admitted Patients are to take food from the Hospital. The rates for different types of diet, once accepted in the Hospital, will remain same for the entire period of contract or extended period, if any.
- ii) The contractor will be required to submit his monthly bill after completion of one month of Patient Diet service for further action and release of payment will be as per the terms & conditions after deducting TDS at prevailing rates and other statutory deductions.
- iii) BMHRC shall make the payment of the Bill to contractor within 60 days from the date of submissions of bill after due verification.

11. TERMINATION FOR CONVENIENCE :

The BMHRC, by written notice of 30 days (Thirty days) sent to the contractor, may terminate the contract, in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for the BMHRC convenience, the extent to which performance of the contractor under the contract is terminated and the date upon which such termination becomes effective. If the agency would like to withdraw the work in that case 3 months notice shall be given to BMHRC so that alternative arrangements can be made to run the hospital services or contract may remain valid till finalisation of new agency through tender at the discretion of BMHRC.

12. CORRUPT OR FRAUDULENT PRACTICES :

a) BMHRC requires that the Hospital as well as bidder/contractors under this contract observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the BMHRC will reject a proposal for award, if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question. After award of contract BMHRC may declare a firm ineligible either indefinitely or for a stated period of time for award of the BMHRC contract if, at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the BMHRC contract.

b) If any time it will come into notice that any false information/document has been submitted by the vender through this tender document he will be stand black listed for 5 years.

c) Venders should have not been black listed by Central Govt/State Govt/Public Undertaking during last 5 years from the scheduled date of opening of the tender.

13. RESOLUTION OF DISPUTES :

In case of a dispute or difference between the BMHRC and the contractor relating to any matter arising out of or connected with this agreement such dispute or difference shall be referred to an arbitrator to be nominated by the **DIRECTOR, BMHRC**. The award of the arbitrator shall be final and binding on the parties of this contract. It is the term of this contract that in the event of such arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for time of such transfer or vacation of office or inability to act, the **DIRECTOR, BMHRC** shall appoint another person to act as an arbitrator in accordance with the terms of this contract. Such arbitrator shall be entitled to proceed with the reference from the stage at which his predecessor left it. It is also term of this contract that no person other than a person appointed by the **DIRECTOR, BMHRC** as aforesaid should act as an arbitrator.

14. JURISDICTION

This contract shall be deemed to have been concluded at Bhopal for all purposes and therefore only courts of Bhopal shall be having the jurisdiction for the purpose of any adjudication where some dispute/difference remain unsolved inspite of arbitration.

15. RIGHT TO MODIFY OR RELAX :

The BMHRC reserves the right to modify and / or relax any of the terms and conditions of the tender/contract.

16. MANNER OF PERFORMANCE :

It is specifically agreed and understood between the parties that this contract create a principal to principal relationships between the contractor and BMHRC that the contractor shall not be treated as Supervisor or Agent of the BMHRC. BMHRC shall not be liable for any deeds, offenses or misconduct committed by the contractor or any of his employees or any promises made by the contractor to any of his employees.

17. PAYMENT OF WAGES TO THE WORKERS :

Regarding manpower deployed for running the patient dietary services at BMHRC, agency has to pay minimum wages including EPF & ESI contribution as notified by the chief Labour Commissioner (Central), Jabalpur, Govt of India time to time.

18. FORCE MAJURE : If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist.

Read and Accepted

**Signature of bidder with
seal**

SPECIAL TERMS AND CONDITIONS

The general terms & conditions for supply of materials or services to the BMHRC, Bhopal including law of contract will be Applicable.

The following special terms and conditions shall apply for undertaking Patient Diet Services and staff canteen on contract in BMHRC, RAISEN BY PASS, KAROND BHOPAL.

1. SCOPE OF WORK AND DELIVERABLES

[A] - SUPPLY OF PATIENT DIET

- (i) To run the patient kitchen at BMHRC Location in the premises provided by the Hospital and serve the diet as per patient diet chart.
- (ii) The diet shall be supplied to the in – patients as per the **Annexure C** appended and at such place and time in the Hospital as may be decided by the BMHRC from time -to-time.
- (iii) The contractor shall provide the special ward Diet as indicated in special ward Diet Chart of **Annexure C**. The cutlery/ disposables etc. for the same shall be of excellent quality with good hygiene and in a presentable manner.
- (iv) The food items supplied shall be contamination-free, palatable and fresh. No left-over or balance food item shall be served.
- (v) The contractor shall provide disposable items required for serving food.
- (vi) The contractor shall keep kitchen, wash area, utensils, serving vessels and plates clean and disinfected at his own cost and shall make his own arrangements for disposal of garbage and left-over of food.
- (vii) Additional diet (if required) not covered under "**Annexure C**" shall be supplied by the contractor and payment shall be made as mutually agreed.
- (viii) The contractor will be required to give one extra diet per day for monitoring the quality of foods to Nursing. Superintendent/officer/I/C nominated by Director BMHRC who will also check the quality of food prepared in the Kitchen before it is served to the patients.
- (ix) The catering contractor service will include :-
 - a) Regular procurements of all quality foods items and accessories as per requirement and ensuring at least 5 days reserve stock of dry items and 2 days reserve of all perishables.
 - b) Proper storage, daily use of meal wise ration as per schedule, processing & proper food production as per instructions from BMHRC Dietician/officials.
 - c) Bulk Food, individual tiffins and therapeutic special feeds carriage to specific wards, pantry's and their distribution Bed wise & Room wise.
- (x) In the event of contractor failing to execute the Patient's Dietary Service under contract in whole or in part an alternative arrangement will be made by the BMHRC totally at the risk and cost of contractor limited to the performance guarantee.
- (xi) If the contractor fails to provide food at the given time and plan or food provided is of a sub-standard or quality not acceptable as reported by dietitian/staff nurse for the number of diets in question, the BMHRC will recover a penalty so levied @ the rate of 4 times of diet rate mentioned in contract.

[B] STAFF CANTEEN

The contractor has to run the staff canteen round the clock in the Hospital premises at the space provided by BMHRC on payment basis. The menu & rates for staff canteen shall be as per the mutual consent between Director, BMHRC and Contractor. However BMHRC's management will always have a right to supersede the same if required.

2. INFRASTRUCTURE AND ESTABLISHMENT CHARGES

- i. BMHRC shall provide suitable space for cooking and storing of raw materials. **BMHRC** is having fully equipped Kitchen and Manifold. The kitchen equipments and utensils for cooking the food and serving the patient will be provided by **BMHRC** as per details enclosed in **Annexure -D**. The successful bidder will be charged a monthly fees of Rs. 25,000/- (Rs. Twenty Five Thousand only) per month for the use of Kitchen and equipments.
- ii. The prospective bidders are required to inspect the Kitchen with available equipments in running condition. Any additional cooking or serving equipments/ disposables etc. required if any shall be arranged by the contractor.
- iii. LPG fuel for the purpose of cooking shall be provided by BMHRC subject to availability at BMHRC by the authorised gas agencies. Cost of actual consumption of LPG shall be deducted from the contractor's monthly bills. However in case of non availability of LPG, the contractor have to arrange the same at his own cost to run the patient's kitchen and staff canteen.
- iv. The electricity will be provided on chargeable basis as per the actual consumption certified by the BMHRC officials. However water shall be provided at a fixed monthly charges of Rs 1500/-
- v. During the service period of the contract, the responsibility for the maintenance of all kitchen equipments in running condition is with the contractor at his own cost except the Manifold equipments and Cold Storage which have to managed by BMHRC from the Specialized agencies.
- vi. The contractor shall keep and maintain the kitchen space & pantry etc. in good and hygienically clean conditions and shall also maintain the furniture and fixture fittings etc. in good and in serviceable condition. The consumables such as tube rods, switch, sockets etc. will be taken care off by maintenance dept. of BMHRC as per Physical site requirement. The contractor shall take over all the equipment on as-is where -is basis. The BMHRC will not provide any additional furniture and equipments or any other facility. It would be the sole responsibility of contractor to maintain and keep the furniture, equipment and other property handed over to him in proper running condition.
- vii. The equipments will be handed over to the successful bidder in running condition and after the completion/termination of contract it is binding on the contractor to handover the equipments to BMHRC in running condition. If any damages / snags found by the technical inspection team constituted by **Director BMHRC** , appropriate charges shall be deducted from the contractor's bill .

3. DEPLOYMENT OF MANPOWER AND THEIR PAYMENT

- i) The contractor will be responsible for engaging & maintaining adequate number of persons for timely cooking, distribution, serving of food and disposal of garbage and left over food.
- ii) **The contractor shall employ experienced and healthy persons and shall get them examined for medical and physical fitness by any Govt Hospital once in a year, and obtain a certificate which may be submitted to the BMHRC at the beginning. No unhealthy workers shall be allowed to prepare or serve food.**

- iii) Workers engaged through Service providers should receive salary at least as per minimum wages of Central Govt. norms on the last day of the month.
- iv) Payment to such workers must be made by the contractor through Cheque. To ensure this, contractor will get a Bank account opened for every engaged worker.
- v) The contractor must ensure that entitled wages of the workers are credited to their bank account on the last working day of the month.
- vi) While submitting the monthly Bill the contractor must file a certificate Certifying the following:-
 - a) Wages of workers were credited to their bank accounts on (date).
 - b) **ESI** Contribution at central govt rates relating to workers amounting to Rs. -----was deposited on (date) (copy of the challan enclosed).
 - c) **EPF** contribution at central govt rates relating to workers amounting to Rs.----- was deposited on (date) (copy of the challan enclosed).
 - d) contractor is complying with all Statutory Labour Laws including Minimum Wage Act (Central).

4. PROCESSING OF TENDER

- i. The technical bid shall be opened on at the schedule time and date.
- ii. In case of non submission of EMD, the tender would be rejected without assigning any reason.
- iii. The technical bid shall be examined on the basis of information/documents submitted by the bidder and recommendation of the technical evaluation committee.
- iv. The price bid shall be opened only for technically qualified agencies on a specified date and time. The date and time of price bid opening shall be intimated to all technically qualified bidders.
- v. Weightage shall be given to the price according to the type of diet as per table given below :-

Type of Diet	Price offered	Multiply	Weightage	Weighted price
General Diet	Price	X	0.65	Price* Weightage
Special Diet	Price	X	0.35	Price* Weightage
				Total weightage price

- vi. On the basis of total weightage price, BMHRC will rank the bidder. The proposal obtaining the lowest total weightage price will be ranked as Lowest one.

5. CONTRACTOR'S OBLIGATION

- i) The contractor shall keep the Kitchen complex neat and clean.
- ii) The contractor selected for the supply of patient diet, will be required to maintain such level of cleanness and standard of hygiene with regard to the persons under his employment and utensils for serving the food as may be decided by the Hospital Authority.
- iii) The contractor shall maintain utmost hygiene standards with regards to the food items, utensils for cooking and serving as well as in respect of personnel engaged in cooking and serving food to the satisfaction of the BMHRC and as mandated in the relevant Law (Food & Adulteration Act).
- iv) The contractor shall keep his manpower, tools, equipment and all other items insured comprehensively against all risks of what so ever in nature including third party risks at his own cost although these might be physically located at BMHRC premises during the tenure of the contract.
- v) The work of contractor will be inspected/monitored under the control by the representative of the Hospital. In case of default, penalty may be levied on the contractor for which no arbitration shall be considered.
- (vi) The contractor shall be liable to pay compensation for any loss and damage caused to the property of the BMHRC or its patients by the contractor or his workers as approved by Director, BMHRC.
- (vii) The contractor shall be responsible for the conduct of the persons engaged by him in the Hospital, which will be inclusive of conduct for maintaining the harmonious Atmosphere in the Hospital and shall be responsible for any act of commission & omission by such persons.
- (viii) The contractor and his staff shall follow the rules and regulation of the BMHRC in force and instructions issued from time to time and BMHRC will be free to take action against the contractor for violating the same.
- (ix) The contractor must possess the requisite licence of carrying out the business and shall be responsible for complying all laws pertaining to his services as well as those pertaining to employment of persons under him.
- (x) The contractor will not be permitted to sublet any part of the premises of the patients Kitchen on contract.

The contractor is not allowed to alter the scope and specification. He should not add any condition of his own for patients diet as well as for staff canteen.

Read and Accepted

**Signature of bidder
With seal.**

TENDER APPLICATION FORM

Tender No : _____ **Date :** _____

Sir,

Having examined the tender documents, the receipt of which is hereby duly acknowledged, I, the undersigned, offer to supply, deliver, commission the services in conformity with the said tender documents, for a total sum of money to be arrived at and agreed upon between the BMHRC and the agency on the basis of the prices of the goods and services quoted in the price schedule and made a part of this bid attached herewith, or such other sums as may be agreed to between the BMHRC and the agency as signed contract.

I /We undertake, if my/our bid is accepted, to deliver the services in accordance with the delivery schedule specified in the bid documents or agreed upon, in writing, with the **BMHRC** .

I/ We agree to abide by this bid for a period of two years and further extendable for one year on same terms and condition after the date fixed for bid opening under clause **5** , General Terms and Conditions and it shall remain binding upon me and may be accepted at any time before the expiry of that contract period.

Until a formal contract is prepared and executed, this bid, together with our written acceptance thereof and your notification of award, shall constitute a binding contract between us.

I/We undertake that, in competing for (and, if the award is made to me/us, in executing) the above contract, I/we will strictly observe the laws against fraud and corruption in force in India, namely" Prevention of Corruption Act 1988".

I/We declare that the information stated above and in the enclosed attachment and copy of certificates/documents supplied herein is complete and absolutely correct and any error or omission therein, accidental or otherwise, will be sufficient justification for the BMHRC to reject my/our offer and/or to cancel the award and forfeit my/our earnest money at the BMHRC absolute discretion.

Dated this _____ day of _____

Signature

(in the capacity of)

Seal of the company

Duly authorized to sign the bid for and on behalf of

Seal of the company

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____
2016 between the **DIRECTOR, BMHRC (hereinafter " the BMHRC")** of the
one part and _____ (Name of agency of
_____ (city) (herein after " the contractor ") of the
other part:

WHEREAS the **BMHRC** is desirous to buy services and has accepted a bid by the
agency for the Patient diet as per the Prices quoted in Financial Bid
(hereinafter called the " Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS :

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to .
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a) Tender Notice ;
 - b) The entire tender document;
 - c) The Bid Form and the Price Schedule submitted by the Bidder ;
 - d) The Specifications of goods and services given in various sections of the tender document ;
 - e) The Terms and Conditions of Contract ;
 - f) The BMHRC Notification of Award ;
 - g) The agency's acceptance of the award ;

In consideration of the payments to be made by the BMHRC to the agency as hereinafter mentioned, the contractor hereby covenants with the BMHRC to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.

BMHRC hereby covenants to pay the **Contractor** in consideration of the provision of Patient Diet Services and staff canteen and the remedying of defects herein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract .

Brief particulars of the services which shall be provided by the agency is as per the whole set of tender documents.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the Indian laws the day and year first above written.

Signed, Sealed and Delivered by the Said _____ (for the BMHRC)

In the presence of _____ Signed, Sealed and Delivered by the Said _____ (for the AGENCY) In the presence of

Witness (1)

Witness (2)

DIET SCHEDULE FOR IN-PATIENT**1. GENERAL DIET****A) BREAKFAST PER PATIENT PER DAY : (6 AM – 7 AM**

DAY	ITEM	QUANTITY
MONDAY	Idli Sambhar, Milk	3 Pcs., 150 ml
TUESDAY	Upma+Biscuit+Milk	100 gms, 2 Pcs, 150 ml
WEDNESDAY	Poha+Biscuit+Milk	100 gms, 2 Pcs, 150 ml
THURSDAY	Dalia+Milk+Bread	100ml,150ml, 2 Pcs.
FRIDAY	Upma+Biscuit+Milk	100 gms, 2 Pcs, 150 ml
SATURDAY	Poha + Biscuit +Milk	100 gms, 2 Pcs, 150 ml
SUNDAY	Upma+Biscuit+Milk	100 gms, 2 Pcs, 150 ml

B) LUNCH PER DAY PER PATIENT (12 PM – 1 PM

ITEM	QUANTITY
CHAPPATI	4 Nos.
DAL	50 gm
2 Vegetable Curry	200 gm
RICE	50 gm
CURD/Raita	100 ml

C) EVENING SNACKS: (3 PM – 3.30 PM)

- Evening tea+ fruit or 2 Biscuit
 - . Milk without sugar. No Jam}
 - . Wada replaced with Idli } For diabetic patient
 - . Dalia without Sugar }

D) DINNER PER DAY PER PATIENT (7 PM – 8 PM

ITEM	QUANTITY
CHAPPATI	4 No.
DAL	50 gm
2 Vegetable Curry	200 gm
RICE	50 g,

2. SPECIAL DIET

A) HIGH PROTEIN DIET

1. Apart from Normal diet add extra :-

ITEM	QUANTITY
EGG+MILK	2 Pcs. + 200ml

For vegetarian patient (High Protein diet) sprouted ground nut/ chana in Lieu of eggs.

B) LOW PROTEIN DIET

ITEM	QUANTITY
JUICE	600 ml
Clear VEG SOUP	600 ml

C) SOFT DIET PER DAY

ITEM	QUANTITY
BREAK FAST	MILK + DALIA 100 ML. Each
JUICE (10 AM)	Juice 200 ml
Lunch	Veg Soup 200 ml, Khichdi 200 gm Curd 100 gm
EVENING TEA	Tea 150 ml
Dinner	Dal Soup 200 ml, Sago Khichdi 200 gm/Veg Dalia
Bed time	Milk 150ml

D) LOW POTTASSIUM DIET

1 Apart from normal diet add extra :

- a) Kheer – 1 Bowl 150 gms
- b) Fruits – 2 Slice Papaya, Apple 130-140 gms.

2. For Nephro patient (low pottassium diet) kheer, fruits too should be given in place of green leafy vegetable and salad.

E) LIQUID DIET PER PATIENT PER DAY

ITEM	QUANTITY
MILK	400 ML
JUICE	400ML
VEGETABLE SOUP	200 ML
DAL SOUP	200 ML
Churn (blend) diet	300 ML

3. Special Ward Diet

Sr. No	Item Description	Quantity
1	Morning Time :	
	Bed Tea + Biscuits Juice (11:00 am)	150 ml. + 2 pcs. 200 ml.
2	Breakfast :	
	Cornflakes + Egg+ Normal Breakfast	50 gms. + 1 pc.
3	Lunch	
	Chapati	4 Nos.
	Dal/Besan	50 gms.
	Curry 2	200 gms.
	Vegetable	50 gms.
	Curry Rice Curd	100 ml.
	Soup	100ml.
	Salad/Pickle	50 gms.
Desert/Kheer	100 gms.	
4	Evening Time:	
	Tea + Biscuit + Fruit	100 ml. + 2 pcs. + 1 pc.
5	Dinner :	
	Chapati	4 Nos.
	Dal	50 gms.
	2 Vegetable Curry	200 ml.
	Rice	50 gms.
	Salad/Pickle	50 gms.
	Desert/Kheer	100 ml.
Soup	100 ml.	
6	Milk – Bed time	200 ml.

Time Schedule

Arrange to provide hot meals at fixed timings in each wards at the time given below.

Early Breakfast : 6AM (patients undergoing tests)

Bed Tea : 6AM (for special ward patients)

Breakfast : **6:30-7:30 AM**

Lunch : 12:00 –1:00PM

Late Lunch :2:00Pm (post Operation)

Tea : 3:00-3:30 Pm(for special ward patients)

Dinner : **7:30 – 8:30Pm (summer) : 7:00-8:00pm (Winter)**

NOTE

1. Juice could be mango Shake/ Mousambi Juice/ Papaya Shake/ Carrot Juice / Orange Juice.
2. For vegetarian patient (high Protein Diet) – Sprouted Chana, Moong & Ground nuts.
3. The following may be noted for Diabetic Patients:-
 - a) Powder should be given in place of Egg For Diabetic Patient.
 - b) Matha in place of juice.
 - c) Milk without sugar.
 - d) In Desert- only fruits as suggested by Dietician.
 - e) Wada replaced with Idli
 - f) No Jam.
 - g) Dalia without sugar.
4. The contractor shall serve items to individuals patients in disposable as given below :-
 - a) Bread , Butter ,Jam , Sandwitch & Biscuits in covers made of paper applied in tissue served in thali.
 - b) Mid meal , snacks ,and special foods in proper thali's with lids
 - c) Chapatis and rice in Aluminium foil packing wrapped in tissue.
 - d) Cutlery set to be provided during feeding timings for all special ward patients.
 - e) The meals should be served in a presentable way.
 - f) The meals should be covered by transparent sheet.

LIST OF KITCHEN EQUIPMENTS
(Available at BMHRC)

A - Cooking Equipment.

S.no	Description.	Qty.
01	Oven Double Deck.	02 nos.
02	Dough Mixer.	01 no.
03	Hot Water Milk Boiler.	03 nos.
04	Juicer.(Imported).	01 no.
05	Slamander	02 nos.
06	Bulk Cooker.	01 no.
07	Potato Peeler.	02 nos.
08	Tilting Basin Pan.	02 nos.
09	Wet Masala Grinder.	02 nos.
10	Chapati Plate cum Puffer with Burner.2 x 2 = 4	02 nos.
11	LPG Oven Burner Range 4 x 2 = 08 nos.	08 nos.
12	LPG Manifold Total Nos. of Adaptor. 4-Series.	92 nos.
13	LPG Indane Cylinder. Domestic / Commercial..	45 +13
14	Coffee Machine.	01 no.

B - Storage Equipment (Refrigerator).

S.no	Description.	Qty
01	Double Door Refrigerator. Electrolux.	02 nos.
02	Four Door Refrigerator	01 no.
03	Under Counter Refrigerator	01 no.
04	Cold Room for Veg. Store.	01 no.
05	Deep Freezer for Frozen.	01 no.
06	Hot Water Gyser.	01 no.
07	Water Purifier.	01 no.
08	Water Cooler.	01 no.

C - Bin for Storage.

S.no	Description.	Qty.
01	Onion Potato Bin.	02 nos.
02	Ata - Maida Bin.	03 nos.
03	Spice Bin. Make by GI sheet.	10 nos.

D - Washing & Cleaning Equipment.

S.no	Description.	Qty.
01	Dish Washing Machine. With Accessories.	01 no.
02	Table with a Sink at left of Dish washing M/C	01 no.
03	Table at right of Dish washing M/C	01 no.
04	Soil Dish Washing Table with a hole left (Dia-7.5")	01 no.
05	Pot Wash Sink. (3 Sink) near Dish washing M/C	01 nos.
06	Hand Wash Besin.	03 nos.
07	Hot Water Steam House.	06 nos.
08	Pot Wash Sink. (2 Sink)	03 nos.
09	Washing Trolley.	02 nos.
10	Tray Rack Trolley.	02 nos.
11	Insecto Cutter.	05 nos.

E - Rack & Shelf.

S.no	Description.	Qty
01	Aluminum Storage Rack.	42 nos.
02	Pot Rack.	02 nos.
03	Wall Shelf.	01 no.
04	Wall Cabinet.	02 nos.

F - Food Storage & Servicing Equipment.

S.no	Description.	Qty.
01	Baine Marie Hot Case with 2 Sink for Water Pond.	02 nos.
02	Hot Case Box Type without Sink.	03 nos.
03	Hot Food Trolley (Tray type) for Servicing.	06 nos.
03	Hot Food Trolley (Bowl type) for Servicing.	06 nos.
05	Hand Truck Trolley.(Goods Carrying).	02 nos.

G – Details of working Tables.

S.no	Description.	Qty
01	Pantry Table With Sink at right with back top guard.	01 no.
02	Table with Sink at left with back top guard.	03 nos.
03	Table with Sink at right with back top guard.	01 nos.
04	Table Plain with back top guard.	03 nos.
05	Table Plain.	01 nos.
06	Table Plain.	01 nos.
07	Table Plain with Marbel.	01 no.
8	Table Plain.	04 nos.
9	Table Plain	01 no.
10	Table Plain with back Top guard.	01 no.
11	Table Plain.	02 nos.

LIST OF KITCHEN UTENSILS (Available at BMHRC)

S.N	Item	Qty.	Size
1	Steel Plate, with 3 khana	250 nos.	81/2" by 81/2" Sqr
2	Tray Steel	180 nos.	15 1/2" / 11 1/2 "
3	Steel Thali Round 6 khana	100 nos.	
4	Spoon	72 nos.	
5	Kotori Steel	36 nos.	D35 mm Depth 35 mm
6	Steel Tray	30 nos.	15 1/2" by 12" Plain
7	Glass Steel	30 nos.	H 94 mm. D 65 mm
8	Cup Set with Plate	24 nos.	
9	Soup Bowl	18 nos	12+3 Dia 100 mm
10	Plate White Big size	18 nos.	Dia 290 mm
11	Plate Small	18 nos.	
12	Donga without lid	20 nos.	Round Dia 240 mm
13	Kanta & Chamach	12 nos.	
14	Steel Knife	12 nos.	
15	Thali Canteen	25 nos.	81/2" by 81/2"
16	Tong (Chimta)	01 nos.	
17	Jhara	01 nos.	
18	Rice Spoon	04 nos.	
19	Fry Spoon	03 nos.	
20	Big Spoon	06 nos.	
21	Bhoguna	03 nos	D370mm/6", D500mm/10",
	D 4 1 0 m m / 8 " 2 2 C o f f e e C a n .	05 nos.	
23	Kadhai	02 nos.	
24	Dekchi Lid	03 nos.	
	Dia - 15", 18", 20" 25 Bucket	01 nos.	15 ltrs.
26	Fry Pan	01 no	
27	Thermos	04 nos.	
28	Pressure Cocker	01	Ltr.
29	Thali White Rect. 5 khana	24 nos.	Purchase on 12.03.10
30	Thali White Sqr. 3 khana	23 nos.	Purchase on 12.03.10

FINANCIAL BID

FOR PATIENT DIETARY SERVICES

Tender No : BMHRC/Tender/ES/Patient Dietary/2016-17/007

FINANCIAL BID**DIET SCHEDULE FOR IN-PATIENT****1. GENERAL DIET****A) BREAKFAST PER PATIENT PER DAY : (6 AM – 7 AM)**

DAY	ITEM	QUANTITY	RATE
MONDAY	Idli Sambhar, Milk	3 Pcs., 150 ml	}
TUESDAY	Upma+Biscuit+Milk	100 gms, 2 Pcs, 150 ml	
WEDNESDAY	Poha+Biscuit+Milk	100 gms, 2 Pcs, 150 ml	
THURSDAY	Dalia+Milk+Bread	100ml,150ml, 2 Pcs.	
FRIDAY	Upma+Biscuit+Milk	100 gms, 2 Pcs, 150 ml	
SATURDAY	Poha+ Biscuit+Milk	100 gms, 2 Pcs., 100 ml	
SUNDAY	Upma+Biscuit+Milk	100 gms, 2 Pcs, 150 ml	

Rate in Words-----

B) LUNCH PER DAY PER PATIENT (12 PM – 1 PM)

S.NO.	ITEM	QUANTITY	RATE
1	CHAPPATI	4 Nos.	}
2	DAL	50 gm	
3	2 Vegetable Curry	200 gm	
4	RICE	50 gm	
5	CURD/Raita	100 ml	

Rate in Words-----

C) EVENING SNACKS: (3 PM – 3.30 PM)

S.N O.	ITEM DESCRIPTION	RATE
1	Evening tea+ fruit or 2 Biscuit	}
2.	Milk without sugar, No Jam	
3.	Wada replaced with Idli	
4.	Dalia without sugar.	

Rate in Words _ _ _ _ _

D) DINNER PER DAY PER PATIENT (7 PM – 8 PM)

S.NO	ITEM	QUANTITY	RATE
1	CHAPPATI	4 No.	}
2	DAL	50 gm	
3	2 Vegetable Curry	200 gm	
4	RICE	50 g,	

Rate in Words-----**2. SPECIAL DIET****A) HIGH PROTEIN DIET**

1. Apart from Normal diet add extra :-

S.NO	ITEM	QUANTITY	RATE
1	EGG+MILK	2 Pcs. + 200ml	

For vegetarian patient (High Protein diet) sprouted ground nut/chana in Lieu of eggs.

Rate in Words-----**B) LOW PROTEIN DIET**

S.NO.	ITEM	QUANTITY	RATE
1	JUICE	600 ml	}
2	Clear VEG SOUP	600 ml	

Rate in Words----- _ _**C) SOFT DIET PER DAY**

S.NO	ITEM	QUANTITY	RATE
1	BREAK FAST	MILK + DALIA 100 ML. Each	}
2	JUICE (10 AM)	Juice 200 ml	
3	Lunch	Veg Soup 200 ml, Khichdi 200 gm Curd 100 gm	
4	EVENING TEA	Tea 150 ml	
5	Dinner	Dal Soup 200 ml, Sago Khichdi 200 gm/Veg Dalia	
6	Bed time	Milk 150ml	
Total			

Rate in Words _ _ _ _

D) LOW POTTASSUM DIET

Apart from Normal diet add extra :-

S.NO	ITEM	QUANTITY	RATE
1	Kheer – 1 Bowl	150 gms	}
2	Fruits – Papaya & Apple	2 Slice ,130-140 gms.	}
For Nephro patient kheer, fruits too should be given in place of green leafy Vegetables & Salad			

Rate in Words-.....

E) LIQUID DIET PER PATIENT PER DAY

ITEM	QUANTITY	RATE
MILK	400 ML	}
JUICE	400ML	}
VEGETABLE SOUP	200 ML	}
DAL SOUP	200 ML	}
Churn (blend) diet	300 ML	}
Total		

Rate in Words-.....

3. Special Ward Diet

Sr. No	Item Description	Quantity	RATE
1	Morning Time :		}
	Bed Tea + Biscuits Juice (11:00 am)	150 ml. + 2 pcs. 200 ml.	
2	Breakfast :		}
	Cornflakes + Egg+ Normal Breakfast	50 gms. + 1 pc.+ Normal Breakfast	
3	Lunch		}
	Chapati	4 Nos.	
	Dal/Besan Curry	50 gms.	
	2 Vegetable Curry	200 gms.	
	Rice	50 gms.	
	Curd	100 ml.	
	Soup	100ml.	
	Salad/Pickle	50 gms.	
Desert/Kheer	100 gms.		
4	Evening Time:		}
	Tea + Biscuit + Fruit	100 ml. + 2 pcs.+1 pc.	
5	Dinner :		}
	Chapati	4 Nos.	
	Dal	50 gms.	
	2 Vegetable Curry	200 ml.	
	Rice	50 gms.	
	Salad/Pickle	50 gms.	
	Desert/Kheer	100 ml.	
Soup	100 ml.		
6	Milk – Bed time	200 ml.	}
Total			

Rate in Words-.....

Taxes as applicable should be mentioned separately.

NOTE

1. Juice could be mango Shake/ Mousambi Juice/ Papaya Shake/ Carrot Juice / Orange Juice.
2. For vegetarian patient (high Protein Diet) – Sprouted Chana, Moong & Ground nuts.
3. The following may be noted for Diabetic Patients:-
 - a) Powder should be given in place of Egg For Diabetic Patient.
 - b) Matha in place of juice.
 - c) Milk without sugar.
 - d) In Desert- only fruits as suggested by Dietician.
 - e) Wada replaced with Idli
 - f) No Jam.
 - g) Dalia without sugar.
4. The contractor shall serve items to individuals patients in disposable as given below :-
 - a) Bread , Butter ,Jam , Sandwich & Biscuits in covers made of paper applied in tissue served in thali.
 - b) Mid meal , snacks ,and special foods in proper thali's with lids
 - c) Chapatis and rice in Aluminium foil packing wrapped in tissue.
 - d) Cutlery set to be provided during feeding timings for all special ward, patients.
 - e) The meals should be served in a presentable way.
 - f) The meals should be covered by transparent sheet.

Signature of Bidder
With seal

Proforma of Performance Bank Guarantee

In consideration of the Director Bhopal Memorial Hospital & Research Centre (hereinafter called "The Client") having offered to accept the terms and conditions of the proposed agreement between BMHRC and..... (hereinafter called "the said contractor(s) for the work of **Patient Dietary Services** (hereinafter called "the said agreement")

having agreed to production of an irrevocable Bank Guarantee for Rs.....(Rupees..... only) as a security/ guarantee from the contractor(s) for compliance of his obligations in accordance with the terms & conditions in the said agreement.

1. We (hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank).

2.....We do hereby undertake to pay amounts due and payable (indicate the name of the Bank) under this Guarantee without any demur, merely on a demand from the BMHRC stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this Guarantee we shall be restricted to an amount not exceeding Rs.....(Rupees.....)

3. We, the said Bank, further undertake to pay to the BMHRC any money so demanded not with standing any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under bond shall be a valid discharge of our liability for payment thereunder, and the contractor(s) shall have no claim against us for making such payment.

4.....We further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of the BMHRC under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Dy. Director (Engg. Services) on behalf of the BMHRC, certifies that the terms & conditions of the said agreement have been fully and properly carried out by the said contractor(s), and accordingly discharges this guarantee.

5.....We further agree with the BMHRC that the BMHRC (indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms & conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the BMHRC against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the BMHRC or any indulgence by the BMHRC to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7.....We lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the BMHRC in writing.

8.....This guarantee shall be valid up to unless extended on demand by the BMHRC Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs..... (Rupees.....Only), and unless a claim in writing is lodged with us under this Guarantee shall stand discharged.

Dated the.....day of.....for.....(indicate the name of the Bank)