

Bhopal Memorial Hospital & Research Centre (Department of Health Research)

**Ministry of Health & Family Welfare , Government of India
Raisen Bye Pass Road, Bhopal -462038 (M.P.)**

NOTICE INVITING LIMITED TENDER

Dated: 16/2/2016

Office of Issue **Bhopal Memorial Hospital & Research Centre
Raisen Bye Pass Road,
Bhopal -462038 (M.P.)**

Tender No : BMHRC/Limited Tender/ ES/Electrical/Drinking Water Cooler & Water Purifier/16-17/023

Dates of issue of Bid Document From **23/02/2016**

Cost of Limited Tender Form **Rs. 100/-**

Tender Forms also Available at Website: www.bmhrc.org

Tenders will be received Up to **08/03/2016 Time 14.00 hrs.**

Date of pre bid meeting **01/03/2016 Time 11.00 hrs.**

Date of opening of bids **08/03/2016 Time 15.30 hrs.**

1. For and on behalf of the Director **Bhopal Memorial Hospital & Research Centre** tender are invited for Comprehensive Annual Maintenance Contract for Drinking Water Coolers (40 Nos.) and Water purifiers (47 Nos.) details are as follows (PG600-14nos, AG/PG200-13 nos, AG Domestic-01nos , PL4L&2L-03nos ,Kenstar -01nos , Combo W. Cooler cum purifier 60/80 & 80/120 -10nos, RO 50/15/10 Ltrs.-5 nos) at Hospital Complex and Health Centres for the period of one year from reputed firms having adequate experience in the maintenance of Water Coolers/Water Purifiers of Government Organization/PSU/Super Specialty Hospital/ Teaching Institute/ Corporate Organization etc and having qualified mechanics on their roll.

2. The limited tender must be sent in sealed cover prominently marked as **COMPREHENSIVE ANNUAL MAINTANACE CONTRACT FOR, DRINKING WATER COOLERS AND WATER PURIFIERS BELONGING TO BHOPAL MEMORIAL HOSPIPAL & RESEARCH CENTRE** to the undersigned latest **by 14.00 hrs on 08/03/2016** Limited Tenders may be dropped in the limited tender box kept In Block-6 ,BMHRC, BHOPAL. The limited tenders will be opened on **08/03/2016 at 15.30 hrs.** in the presence of the available tenderers or their representatives.

3. Bidders shall have to deposit an amount of **Rs. 5,000/- (Rs. Five Thousand Rupee only)** as Earnest Money Deposit (EMD) in the form of DD/ Pay Order from any scheduled commercial bank in favour of Director **“Bhopal Memorial Hospital & Research Centre”** payable at **Bhopal**. Bid document without EMD will be rejected.

4. Limited Tender document may also be downloaded from www.bmhrc.org till **14.00 hrs on 08/03/2016** and seek any clarification regarding contract on pre bid meeting of **01/03/2016 at 11.00 hrs.**

5. Intending eligible bidders may obtain a copy of bid documents from the office of Dy. Director Engineering Services Bhopal Memorial Hospital & Research Centre on payment of **Rs.100/- (Hundred Rupee only)** in cash to BMHRC Finance Department towards the cost of limited tender documents or by downloading it from the official website of **BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE** www.bmhrc.org . **In case bidders download the limited tender form through internet an additional DD of Rs 100/-towards the cost of tender in favour of Director BMHRC shall also be submitted along with limited tender.**

Director

BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE
Tele: 0755-2742212-17

Terms and conditions of the contract shall be as under-

- (a) Limited Tenders from only those firms will be entertained which are registered for the subject of the CAMC and having Service Tax Number, VAT No., PAN No. and supporting documents to establish that the firm has adequate experience in maintenance of water coolers /water purifiers etc. Bids will be valid for 45 days from the date opening of bid.
- (b) The Limited tenders should be accompanied with the Earnest Money Deposit of **Rs.5,000/-** in the form of DD/Pay order in favour of The Director “**Bhopal Memorial Hospital & Research Centre**” Bhopal .
- (c) It shall be obligatory on the part of the contractor to carry out repair/ maintenance of water coolers/water purifiers under his direct control and supervision and under no circumstances the work shall be assigned to sub- contractor.
- (d) The term Comprehensive Annual Maintenance Contact shall include servicing, tank washing through chemical, gas filling, replacement of compressor, filter, thermostat, all kind of motor, capacitors , fan blade wiring, all kinds of plug, pads and replacement/repair of all other parts which are required to make the machines in working condition during the currency of the contract at the exclusive risk, responsibility and cost of the contractor.
- (e) It is obligatory on the part of contractor to service water coolers, and water purifiers/ROs twice during the currency of the contract i.e. before starting of summer season and once in the middle of the summer season.
- (f) For regular and proper maintenance of the water coolers and water purifiers for instantaneously attending to complaints received, it shall be obligatory on the part of the contractor to depute sufficient number of qualified mechanics having ITI or any other Govt. recognized institute to this Department on all working days throughout the period from 9.00 AM to 6.00 PM. At least two mechanics shall remain to attend the complaints received from the users of water coolers/ water purifiers during the period of contract. If any eventuality arises, the **Bhopal Memorial Hospital & Research Centre** shall be within its competence to requisition the services of the mechanics on Sunday/ holidays and beyond office hours without payment of any additional remuneration. The contractor shall also keep sufficient stock of spare parts which may be required for replacement in the event of the above equipment becoming non- functional or defective, during the currency of the contract.
- (g) The work shall be carried out in the premises of the Department. Only such work execution of which is not possible in the premises of this Department may be allowed to be done in the workshop of the firm. In no case, any water coolers/ water purifiers or parts thereof shall be taken out of the premises without formal written permission of the BMHRC.
- (h) The contractor shall be responsible for smooth and satisfactory working of the water coolers and water purifier and shall obtain certificate from the user at periodic intervals to the effect that the water coolers/ water purifiers have been working satisfactory during the period of the contract and have not remained out of order for want of maintenance/ repairs. Suitable deductions shall be made from the bill in case equipment remains out of order for more than 72 hours on each occasion.

- (i) The successful contractor shall be required to do the work during the entire period of contract for one year at the rates those are approved on the basis of the limited tender offer. If due to any reason, the firm is not able to do the work, the same shall be got done from some other firm or from the open market at the risk & cost of the contractor and the expenditure incurred thereon shall be recovered from the contractor. This may even entail the termination of the contract and forfeiture of the performance security.
- (j) The **Bhopal Memorial Hospital & Research Centre** shall not provide any labour to the contractor for lifting or transportation of the water coolers/water purifiers during the period of the contract.
- (k) The contractor shall be responsible for payment of wages/ settlement of dues with workers engaged by the firm as per prevailing labour / wage laws in force in Bhopal and the **Bhopal Memorial Hospital & Research Centre** shall not be a party to any dispute between the contractor and workers.
- (l) The contractor shall arrange to get the character and antecedents of workers verified from Police authority before deployment and their full particulars shall be furnished to the **Bhopal Memorial Hospital & Research Centre**.
- (m) The contractor shall be responsible for handing over all the water coolers/ water purifiers in working condition along with all the accessories to the BMHRC on the expiry of the contract and the cost of shortcoming, if any, shall be borne by the outgoing contractor.
- (n) The damage caused, if any, either to Water coolers / Water purifiers or to any other property of the Government through negligence or otherwise, shall be at the risk, cost and responsibility of the contractor. The financial or any other loss suffered by the Government on this account shall be made good by the contractor and decision of the BMHRC in this context shall be binding on the contractor.
- (o) The contract shall cover all the water coolers/ water purifiers of **Bhopal Memorial Hospital & Research Centre & Health Centres**.
- (p) No extra payment/compensation whatsoever on account of natural calamity/ accident or otherwise will be made to the firm except the offered rates permitted under this contract.
- (q) No advance payment will be made. Payment will be made in four quarters of the CAMC period. A certificate from the occupants of the concerned officer towards satisfactory completion of the work will be obtained by the firm and submitted along with bills.
- (r) The BMHRC reserves the right to reject or to accept any quotation, whole or in part without assigning any reason thereof. It will also not be obligatory on the BMHRC to accept the lowest quotation and no explanation shall be given with regard to reason for rejection of quotation of any limited tender. The BMHRC also reserves the right to extend/ renew the contract for such period(s) as it may deem necessary taking into account, of course, the satisfactory services rendered by the contractor during the currency of the contract.
- (s) No conditional bids will be accepted and such bids are liable to be summarily rejected by the competent authority at its discretion.

- (t) The BMHRC reserves the right to terminate the CAMC in full or part at any time during the contract period if the services of the contractor are not found satisfactory. In all matters of dispute relating to the proposed CAMC, the decision of the BMHRC in both cases shall be final and binding on the contractor.
- (u) Water coolers/water purifiers etc. those are under warranty period will be added in the contract after completion of their warranty Period for which the prorata amount may be paid as per the offered unit rates of limited tender.
- (j) The limited tenderer whose tender is finally accepted, shall have to furnish performance security of a sum of **Rs 15,000/- (Fifteen Thousand Rupees only)** by means of FDR/DD/Performance bank guarantee of any Commercial/Nationalised Scheduled bank pledged in favor of **The Director Bhopal Memorial Hospital & Research Centre.** The earnest money shall be returned to the successful bidder after depositing **Rs 15,000/-** as performance security.
- (v) ***It may be specifically noted that the bids not meeting even the basic cost of the inputs i.e. unreasonably low prices just to undercut and obtain contract are liable to be ignored to maintain the required standards of work being awarded.***
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QUOTATION FORMANNUAL COMPREHENSIVE MAINTENANCE CONTRACT FOR MAINTENANCE OF WATER COOLERS AND WATER PURIFIERS IN THE BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE FOR THE YEAR 2016-17

1. Name of the tenderer (in Block letters) _____

2. Address _____

3. Telephone No. _____

4. Bank Draft No & date _____

5. Amount of Draft _____

6. Name of the Bank _____

7. Registration No. of the firm

(Please enclose the copy of registration)

8. VAT No. _____

9. Service Tax No. _____

10. PAN No. _____

11. Experience in maintenance of water coolers/water purifiers in Govt. Department/ organization:-

Name of **Deptt**/Org. Period No of water coolers/water purifiers contract/maintained

12. Particulars of qualified mechanics on roll (please furnish copies of certificates)

	Name & Designation	Qualification	Experience
1			
2			
3			

I/we hereby declare and affirm that I/we have read and understood the terms and conditions of the Contract as stipulated in the limited tender notice ----- . Accordingly, I/ we hereby accept the terms and conditions and offer the rate for maintenance of water coolers and water purifiers and R.O. as indicated at ANNEXURE-II.

Signature _____

Name _____

(in Block letters)

Official seal of the firm

FINANCIAL BID

Sr.No	Name of item	Approximate Qty.	Rate quoted per unit	Total amount (Inclusive of All taxes)	Remarks
A	WATER COOLERS (DRINKING WATER)				
1	Full Comprehensive annual maintenance service contract include replacement of compressor, fan motor, and other parts if required as per site condition	40 Nos.			
B	WATER PURIFIERS (PG600, PG/AG200, Combo unit -60/80, 80/120 , RO-50/ 15/10 Ltrs)				
1	Full Comprehensive annual maintenance service contract including replacement of candle, carbon, etc. As per site condition	47 Nos.			
	Gross Total Amount (A+B)				

Note :- (i) For the New water coolers/ water purifiers installed which are under warranty CAMC will be paid on prorate basis

(ii) I/We hereby undertake that we shall make good any loss/damage caused to Water coolers/Water purifiers unit or any other property of the Government through our negligence. I/We also undertake that the decision of the Director **Bhopal Memorial Hospital & Research Centre** to in this regard as well as the matter of dispute arising due to the provision of this contract shall be final and binding on us. I /We undertake not to make any representation against the decision of the Director, BMHRC.

Signature _____
Name _____
(In Block letters)

Official seal of the firm