

# MINUTES OF HOUSE ALLOTMENT COMMITTEE MEETING ON DATED 10-10-2015 AT 02:00PM

The meeting of House Allotment Committee was held on as per the schedule on dated 10-10-2015, at 2pm.

The meeting was Chaired by Prof Manoj Pandey, Director BMHRC.

Following members were present in the meeting;

1. Dr Manisha Shrivastava, Prof & HOD, Transfusion Medicine Department, BMHRC - Member
2. Dr Rahul Ved, Asst Professor, Neurosurgery Department, BMHRC - Member
3. Dr Shubhanjali Joshi, Coordinator Mini Units, BMHRC - Member
4. Shri Bhupendra Kumar Shrivastava, Consultant Legal, BMHRC, - Member
5. Shri Rajeev Garg, Supervisor Civil, BMHRC, - Invitee Member
6. Shri Devendra Singh, Senior Manager Engg Services, BMHRC - Member Secretary

Member Secretary (Devendra Singh, SMES) presented the agenda points of meeting before the committee as mentioned below;

- a. Finalization of change of accommodation request in the same category of quarters, against letters received till 01-10-2015 from employees w.r.t. mail dt 26-09-2015.
  - b. Regularization of change in accommodation from Type III C-86 (2nd floor) qtr to C-18 ground floor qtr allotted to Shri Nemichand (Staff Nurse) on medical grounds of his son, ailment.
  - c. Making of seniority list of employees for allotment of vacant quarters at BMHRC campus.
  - d. Request letter dt 30-09-2015 for allotment of A-1 quarter.
  - e. Letter from Bhopal Memorial Hospital Paramedical Association regarding license fee.
  - f. Unauthorized possession of garage by Ms Savita Pathak and action initiated on behalf of DDES office for evacuation proceedings.
  - g. Any other matter with the permission of Chairman HAC related to Estate Management.
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- a. Finalization of change of accommodation request in the same category of quarters, against letters received till 01-10-2015 from employees w.r.t. mail dt 26-09-2015.

The committee has reviewed the statement of details for change of accommodation request in the same category of quarters from 7 employees and found that out of 7 applicants, 5 applicants are only eligible for Type III quarters and remaining two applicants residing at Type III quarters are not eligible of Type III quarters as per their PB & GP, the eligibility of Type III quarters is PB-II, GP 4200-4800 while two applicants are in PB I with GP 2800 (Technician grade).

The committee has referred the rule mentioned in page no 60 & 61 of allotment of Govt Residences (Rules) as mentioned below;

### *Change of Residence*

*SR 317-B-15(1) An officer to whom a residence has been allotted under these rules may apply for a change to another residence of the same type or a residence of the type to which he is eligible under SR 317-B-5, whichever is lower. Not more than one change shall be allowed in respect of one type of residence allotted to the officer.*

*[(2) An officer who intends to change the accommodation already allotted to him shall make application in the prescribed form to the Directorate of Estate. After acceptance by the Competent Authority, the name of the applicant shall be*

*[Handwritten signatures and initials at the bottom of the page]*

included in the computerized waiting list. The inter se seniority of the applicant so included shall be determined "On first-come first-served basis"]

(3) Change shall be offered in order of seniority determined in accordance with sub-rule (2) and having regard to the officer's preferences as far as possible:

Provided that no change of residence shall be allowed during a period of six months immediately preceding the date of superannuation.

(4) If an officer fails to accept a change of residence offered to him within five days of the issue of such offer or allotment; he shall not be considered again for a change of residence of that type.

(5) An officer who, after accepting a change of residence fails to take possession of the same, shall be charged licence fee for such residence in accordance with the provision of sub-rule (1) of SR 317-B-12 in addition to the normal licence fee under FR 45-A for the residence already in his possession, the allotment of which shall continue to subsist.

As per the rule the five eligible applicants as mentioned below whom had given applications for change of accommodation can be allotted the same category of quarter at ground floor as per their seniority w.r.t. date of application;

Available quarters on ground floor in Type III category are C-3, C-36, C-52, C-53, C-89

Name of Employee	Designation
1. Ms Vineeta Lal	Staff Nurse
2. Mr Santosh Tiwari	Asst Stores Officer
3. Mr Bhagwan Sharma	Staff Nurse
4. Mr Avinash	Staff Nurse
5. Ms Varsha Barik	Staff Nurse

**b. Regularization of change in accommodation from Type III C-86 (2nd floor) qtr to C-18 ground floor qtr allotted to Shri Nemichand on medical grounds of his son, ailment**

The committee has consented for regularization of change of accommodation from C-86, 2<sup>nd</sup> floor to C-18, ground floor already approved from Chairman (HAC) and effectuated.

**c. Making of seniority list of employees for allotment of vacant quarters at BMHRC campus.**

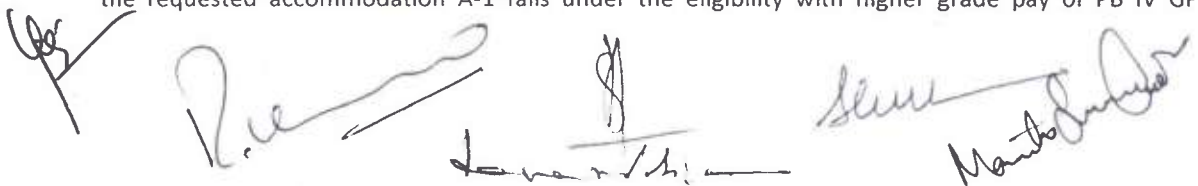
List of employees whom had applied for allotment of quarter at BMHRC in the category of Type II & Type III quarters with respect to their date of joining were presented by Supervisor Civil.

The committee has observed that since most of applications are of long time back hence fresh applications from intending employees whom actually are in need of quarter are required to be called as the issue of seniority from joining dates prior to takeover of BMHRC is pending hence the seniority list is to be prepared w.r.t. 01-09-2010 & onwards for all the employees.

**d. Request letter dt 30-09-2015 for allotment of A-1 quarter.**

Dr Rajini Chatterjee Professor & Head Department of Psychiatry had requested for change of accommodation from A-4 to A-1.

Dr Chatterjee is presently residing in A-4 quarter which is eligible for PB-4 GP 8700 cadre however the requested accommodation A-1 falls under the eligibility with higher grade pay of PB IV GP



10,000/-, however the committee has recommended for allotment of A-1 quarter to Dr Chatterjee subject to the condition that as per the institute requirement in future, if any official joins in the PB-IV, GP 10,000/- the said accommodation will be vacated as well as three times licence fee is to be imposed from applicant in accordance with rules, meanwhile keeping of pets is also not allowed in Govt accommodation.

**e. Letter from Bhopal Memorial Hospital Paramedical Association regarding imposition of license fee.**

The committee has observed that as decision regarding imposition of 3 times licence fee from allottees in higher categories of quarters w.r.t. their eligibility of quarters had been taken in HAC meeting dt 25-07-2015 in accordance with Govt of India rules. Hence the letter submitted by BMHPA which was marked to DDES should be moved to DDES office for initiation of note sheet regarding implementation of decision for imposition of enhanced licence fee. Keeping in view that all the employees had given undertaking that at the time of pay fixation if any dues would be owed by Govt or the employees due to difference of pay grades the dues will be settled on behalf of Govt or the employees whom would be owing the dues. It is decided that these dues will be collected at the time of final fixation of salaries till then status quo to be maintained.

**f. Unauthorized possession of garage by Ms Savita Pathak and action initiated on behalf of DDES office for evacuation proceedings.**

Committee observed that as decision for vacating of garage under unauthorised possession of Ms Savita Pathak had been already taken in HAC meeting dt 25-07-2015 and the letter for eviction of garage sent to Ms Savita Pathak was not in legally correct language and as per legal consultant of BMHRC, in this regards Chairman HAC had instructed to take prior approval of draft letters / notice to be issued to unauthorised occupant from Director BMHRC / Chairman HAC in the evacuation proceedings of garage, henceforth. Chairman HAC instructed to initiate the eviction proceedings of garage on earliest and inform to Directorate office.

**h. Any other matter with the permission of Chairman HAC related to Estate Management.**

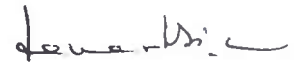
The committee had expressed that as per the Estate Rules of other Govt institutes keeping of pets / animals / cattle in Govt accommodations is prohibited which should also be implemented at BMHRC by the Estate department of BMHRC.



Dr Manisha Shrivastava  
Prof & HOD  
Transfusion Medicine Department  
BMHRC  
Member



Dr Rahul Ved  
Asst Professor  
Neurosurgery Department  
BMHRC  
Member



Devendra Singh  
Member Secretary  
House Allotment Committee



Dr Shubhanjali Joshi  
Coordinator, Mini Units  
Neuromedicine Department  
BMHRC  
Member



Shri Bhupendra Kumar Shrivastava,  
Consultant Legal, BMHRC  
Member



Shri Rajeev Garg,  
Supervisor Civil, BMHRC  
Invitee Member

Put up for approval of Minutes of 2<sup>nd</sup> House Allotment Committee meetings recommendations.



Prof Manoj Pandey  
Chairman  
House Allotment Committee