

भोपाल स्मारक अस्पताल एवं अनुसंधान केन्द्र, भोपाल
BHOPAL MEMORIAL HOSPITAL & RESEARCH CENTRE, BHOPAL
Under Department of Health Research, Ministry of Health & Family Welfare

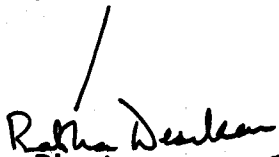
Annexure - 'A'

ADDENDUM

Following are the Addendum to the SOP for the Policy for Medical Reimbursement for the employees and dependents on OPD basis

1. If Authorized Medical Attendants (AMA's) outside from BMHRC is prescribing medicines for the OPD treatment of Employees of BMHRC, for which the treatment is available in BMHRC, bills of such medicines will be reimbursed to the employees of BMHRC.
2. Departments like General Medicine as well as Endocrinology etc. are not available in BMHRC. Therefore, medicines for long term treatment are reimbursable, if employee attended to authorized AMA or Govt. Hospital OPD, outside BMHRC. *For Example : medicines for treatment of Hypertension, Diabetes etc.*
3. Permanent Faculty/ Specialists/ Medical Officers of BMHRC are authorized to endorse the medicines / investigations prescribed by outside AMA consultant on the OPD Prescription of BMHRC, if available in BMHRC Formulary, or investigations available in BMHRC Diagnostic Labs. Bills of medical claim will be reimbursed, if the same are not available in BMHRC. However, Endorsing and Prescribing of non-formulary medicines not permissible in view of E-Circular No. DIR/BMHRC/CIRCULAR/2016/548 dated 15.12.2016..
4. If AMA or Consultant of any Govt. Hospital prescribed Radio / Patho/ or any other Lab test, and if the same is not available in BMHRC, Permanent Faculty / Specialists / Medical Officers of BMHRC are authorized to endorse the same on Requisition Form of Pathology/Radiology of BMHRC. Employee may submit bills for reimbursement along with copy of reports of investigations.
5. The amount of investigations is reimbursed to employee, if he / she attended AMA's or Govt. Hospital/Dispensary or listed Labs. or investigations done at their own Lab, or through any other Lab. outsourced by the empanelled diagnostic centre, provided that the bill(s) pertaining to investigations shall be issued by the empanelled diagnostic lab only. The amount of such investigations is reimbursable to employees as per the CGHS rates, applicable for such investigations.
6. In case of outdoor patients, if the investigations have been prescribed these should be recorded on the prescription itself. In absence of it, the charges of investigations will not be allowed.-Also, there should be mention of proper diagnosis of patient, in each prescription.


Medical Superintendent (in Charge),
BMHRC


Director, 08.08.18
BMHRC