



भोपाल स्मारक अस्पताल एवं अनुसंधान केन्द्र
BHOPAL MEMORIAL HOSPITAL AND RESEARCH CENTRE

स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार
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E-CIRCULAR

It has been brought to the notice of the undersigned that official documents are being sent to persons whom they are not authorized to communicate such documents by copying or by "WhatsApp" by BMHRC employees.

In this context attention of all BMHRC employees is invited to Rule 11 of the CCS (Conduct) Rules, 1964 and Rule 9 of the AIS (Conduct) Rules, 1968 which provide that "no Government servant shall, except in accordance with any general or special order of the Government or in the performance in good faith of the duties assigned to him, communicate, directly or indirectly, any official document or any part thereof or information to any Government servant or any other person to whom he is not authorized to communicate such document or information" (DOPT OM No.11013/16/98-Estt(A), dated 10th December, 1998).

The above CCS (Conduct) rules, AIS (conduct) rules and provisions contained in the Manual of Office Procedure be strictly complied with by all BMHRC employees. Heads and In-charges of all departments and sections are also required to inform in their respective departments / sections that responsibility will be fixed for such acts carried out in their respective departments / sections by regular / outsourced employees, and action taken as applicable.

Prabha Desikan
Dr Prabha Desikan
Director
BMHRC, Bhopal

Copy to:

1. All Head of the Departments, BMHRC, Bhopal
2. The In-Charges, Mini Units 1-8
3. The Coordinator – Mini Unit 1-8
4. The IT Supervisor, BMHRC, Bhopal (for uploading in bmhrc website)
5. File